

Path Planning Meeting Minutes      December 18, 2022

Noon-3 meeting - ONLINE ONLY

Members in Attendance : Kirk ( co-chair ) , Amy (co-chair) , Ann, Stephanie (secretary), Paxton(co-BoD liaison) , Jon, Dennis, Lisa (co-BoD liaison)

Guests in attendance : Rosana

Staff: none present

Scribe : Jennifer

Announcements/Public Comments:- contact Stephanie through [ocfsteph@gmail.com](mailto:ocfsteph@gmail.com), she is now managing the contact list .

Minutes review, amend, approve (Sept 18, 2022, Oct 16, 2022, Nov 20, 2022)

Motion for all three- Paxton moves, Stephanie seconds, one abstain- minutes are approved

Agenda review, amend, approve - Amy reviews the agenda – Motion to approve has passed

Kirk adds capital projects to New Business .

Diversity Learning Moment: Kirk

Reports:

Staff – none present

December BoD meeting - Paxton reports the meeting was short, so the financial planning was tabled; a lot of site work has been completed. May 6 for Spring Fling. Looking for a recording secretary. Culture Jam is looking for a new program director. Lisa adds Board work session was had with financial planning . POP (people on property) is being worked on to gauge crowd impact .

Kirk reports on the financial planning efforts, growth and population challenge to zero in on ticket quantities and how to make up revenue. Hillary is seeking data for analysis. Dennis has worked on this effort abundantly and speaks to the dilemmas when the population is reduced, encourages all to view the zoom meeting like and review. Paxton suggests referencing the six working documents on the .net site. "a worksheet looking at people on property."

Ann adds that children and other creatures are not included in counts. Jon adds that any decrease in youth will impact future crews.

## Work Group Reports:

Emergency Services Peninsula – Operations is taking this effort on and will keep path planning informed of any necessary cross over.

## Committee Liaisons

Memoria – Kirk reports the discussion has been ongoing through many iterations – a tree for hanging names is at the core of this as well as many other ideas . Hemp House has a Memoria installation especially nice at night. Email Kirk and Amy with additional proposals.

A wall of shelves and removal panels with names is an idea. Spirit tower is a possibility suggested by ambiance.

Ann and Jon – mention all year access at Alice's by the rhodies

Paxton likes the idea of a memorial trail or labyrinth. Add Spirit tower in for discussion in work plan ; Amy confirmed it is in the plan.

Politics Park – Strategy for capital projects is happening today with the middle 6 pack torn down and converting to urinal with the other remaining banks remodeled.

Big Bird – Meeting focused on a rebuild strategy coming together with multiple smaller units.

Homework 11/20/22 – reviewed for comment.

Rosana- would Avenza work for geo pinning ash? - Perhaps ; it is possible. Can run some field tests . Accuracy is key. Lidar data can be used to map tree canopy in-mass.

Ann suggests mapping the trees that are not ash. Would like to go out with Rosana together.

Dennis- go with a hybrid system of mapping the larger trees and specimen ash as well

Paxton- smoking subcommittee – will be had

Kirk- Memoria subcommittee – discussed

Ann- Share 70s map with group – shares map with group

Justin- FoF subcommittee; google poll, meet and site walk in preparation for January – not present

Jon- suggestions for officer job descriptions - on the agenda

Justin- Nonprofit/service booth guideline change – skip

Kirk/Sierra- Booth compliance permitting guideline – completed

Amy/Dennis/Sierra- Firewood Guideline – submitted

Ann- URL subcommittee – scheduling for March

Dean- URL with Vanessa for Zoom – corrected

Anyone interested in organizing information and strategy regarding the Emerald Ash Borer (EAB) contact Kevin Hillery at [hillery@wholetreeworks.com](mailto:hillery@wholetreeworks.com)

#### OLD BUSINESS:

New member/Call out discussion- ideal member number. Were at 16 and now down to 14. Do we want to reach out for more members?

Jon suggests a letter on FFN – Amy said that was done last time. Looking for groups underrepresented such as entertainment, kitchen, Amy Hardy ( sanitation /water ), Spirit Tower (invite to February meeting ) .

Jon suggests direct invites to specific area.

New Board members invited to meetings - Stephanie will add Board@ to the mailing.

In general, the committee would like to have a focused invite from people of various areas of the Fair with a focus on the targeted groups listed above to attend some meetings and gauge ongoing involvement. The effort will begin in the new year.

Paxton states 14 -16 is a good target to ensure quorum.

Feedback form discussion - Ann points out the positive feedback around uncrowded paths. Continue to examine and minimize pinch points.

Kirk – audience and path space size had positive feedback . Pinch point work is ongoing.

Rosana- most stages have been gauged by actual sq feet and dimensions . The loop still needs to be completed but path widths have been measured along with height restrictions. Brent still wants to be involved and placed where best needed.

Jon – appreciated the less crowded paths- feels this last fair opened doors to gaining outside funding and is a proponent of this option seeing more progressive funding sources.

Stephanie – folks said people had trouble navigating – liked the light up drops. Would like to work with cartography for imagery recognition in finding water stations at night.

Add 4A to meeting invites.

Paxton- EL wire is a light for writing . Will bring up with night light subcommittee. Identify pinch points and Paxton will put a time lapse camera on them. Would like a Main Stage update.

Lisa would like to be added to the White Bird Subcommittee specifically for night lighting.

Emerald Ash Borer-plan for counting, mapping for campers, education/outreach to Fern Ridge community 2023

LUMP has been working on this. Dennis reports a discussion was had, an article will be submitted to the FFN and a state entomologist will come on site February. Inventory of the trees is needed with tags/flags or geolocating the very important ones.

Dennis will start an Emerald Ash Borer web page on the Path Planning website and would like all source information sent his way.

A Subcommittee was set up with much interest Jan 3<sup>rd</sup> 6 pm will be first meeting.

Reports on the infestation status in Forest Grove- there is no way to stop its spread and will be here in 10 years or less and will wipe out all of the ash trees we have.

Deciding what trees are appropriate to plant.

Prepare for grief over tree loss and the drastic changes it will bring.

Ann adds there is an extension agent working this . The better handle we have on understanding ash swales and mixed ash forests ,the more ready we will be when funding sourced become available to private landowners. This will bring a dramatic change to our landscape.

Identifying trees that will disappear to spread awareness – communicating at the Fair itself and public outreach is important.

LUMP and Sierra are the leads on this issue. Path Planning can help communicate the issue and one idea to do so is to identify ash trees on path and add signs for public info.

Paxton suggests a column in FFN on EAB for ongoing updates.

Officer Job descriptions - Best practices manual has JD overviews and will be sent around.

Determine study areas for 2023 Consider PP's recommendations of path, stage and area usage

Surveying the stage exits was identified as a primary goal.

Lisa comments - Combining the subjective survey data with the objective accounting and revenue is a good approach. 2023 will give more reference points

Booth folks' feedback have been positive across the board as far as revenue for the reduced numbers

Stage area capacity is a good place to put attention.

Kirk mentions Michelle from Vaudeville coordinator as a great resource for data gathering.

Paxton acknowledges a cultural change at the Fair in the path was 1:1 gate vs FF , now that the gate is being reduced, becomes 2:1 . That shift changes the social dynamics.

Crafters may become more geared towards the staff than the public. Cultural mission of philanthropy and education can continue to be upheld.

Requesting stage reps photograph their audiences will be helpful for data collection.

### Homework Review

Jon - Diversity learning moment Jan 2023/Look up Job Descriptions in best practices manual

All- review zoom and working document pertaining to POP .

Amy- new member call out letter

Stephanie – add Board@ to mailing

Paxton – email survey crew, re: stage exits

Subcommittees to convene – Smoking, Night Lighting, Memoria, Front of Fair, Upper River Loop, Pocket Park / EAB

Amy/All - Study group formation for crowd data collection around stages and pinch points.

Rosanna - Mapping trees

Meeting Evaluation/last round

Confirm next meeting – Sunday January 15<sup>th</sup> Noon to 3:00 Alices /Hybrid